

CARB-X

Combating Antibiotic Resistant Bacteria

BOSTON
UNIVERSITY

The CARB-X Portal

Submitting an Expression of Interest (EOI)

October 2022

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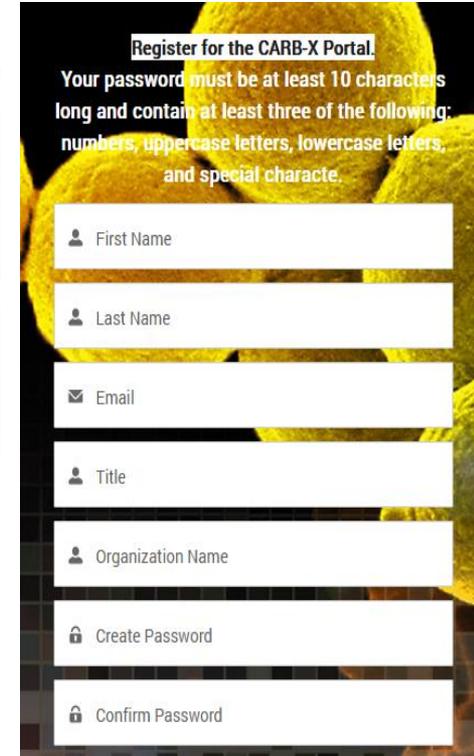
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1. Logging in to the CARB-X Portal

You can access the secure portal by logging in here => <https://carb-x.force.com/fundingportal/s/login>.

Helpful tips:

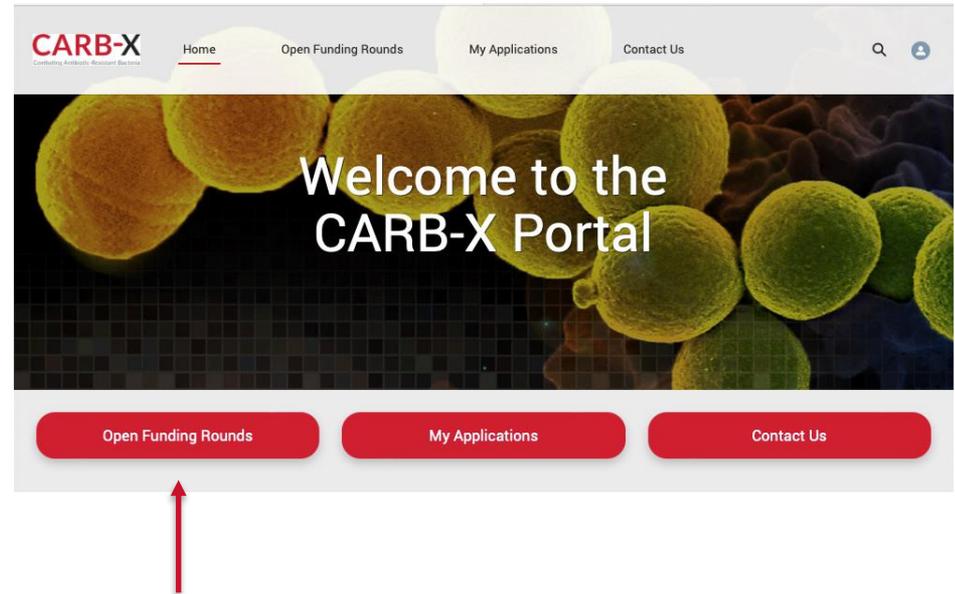
- If you already have a CARB-X Portal account then login with your Username - your email address +.carbx (i.e JSmith@gmail.carbx)
- If you have forgotten your password, click on the **Forgot password?** link
- If you do not have a CARB-X Portal account, click the **Register Here** link to create a profile.
 - Your Username will be your email address +.carbx (i.e JSmith@gmail.carbx)
 - Passwords must be at least 10 characters long and contain at least 3 of the following: numbers, uppercase letters, lowercase letters and special characters.



If you have any difficulty creating an account or logging in please reach out to carbxit@bu.edu or use the **Contact Us** link on the login page.

2. Select a Funding Round

On the Portal main page, select the Open Funding Rounds button.

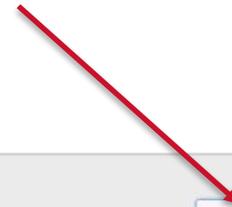


Choose one of the open Funding Rounds from the list below.

Funding Round Name
Oral therapeutics
Vaccines for neonatal sepsis
Gonorrhea products

3. Start Application

Once you select a Funding Round, a description of the scope and product types is provided on the page below. Select the Start Application button to begin your application.



 Funding Round
Gonorrhea products

[Start Application](#)

Status	Open Date	Close Date
In Progress	10/17/2022	10/31/2022

Funding Round Name	Open Date
Gonorrhea products	10/17/2022
Status	Close Date/Time (GMT)
In Progress	11/1/2022, 3:59 AM

Description

The scope is open to products that addresses Neisseria gonorrhoeae, including, for example, oral therapeutics, low-cost vaccines and rapid, point-of-care diagnostics. Products must address both drug-sensitive and drug-resistant scenarios.

Allowed Product Types

Therapeutic;Preventative;Diagnostic

4. Required Fields and Saving Drafts

- Most required fields have a red asterisk*, although some fields (e.g., country) do not. If any required fields are left blank, you will receive a prompt to fill them in.
- You can Save your application at any point and return to it later by using the **Save as Draft** button and then "OK".

The screenshot shows a web form titled "Start Application" with a progress bar at the top containing steps: Contact Details, Organization D..., Project Details, Product Details, Project Costs, COI, and Complete. The "Contact Details" step is active. Below the progress bar, there is a prompt: "Please enter or update your contact details." The form contains several input fields: "Organization Name" (with a red asterisk) containing "Test Organization"; "First Name" (with a red asterisk) containing "Justin"; "Last Name" (with a red asterisk) containing "Carter"; "Email" (with a red asterisk) containing "justin.neil.carter@gmail.com"; "Contact Number"; "Title"; and "Role on the Project". At the bottom left of the form, there is a red button labeled "Save as Draft". At the bottom right, there is a red button labeled "Next". A red arrow points from the left side of the slide to the "Save as Draft" button.

- Be sure to click the "OK" button to save your draft. If you do not, your entire application will be lost.

The screenshot shows a confirmation message: "Your application will be saved as a Draft. You can return to the My Applications page to resume at any time. Click OK to Save as Draft." Below the message are two buttons: "Cancel" and "OK". The "OK" button is highlighted with a yellow box and a red arrow points to it from the right side of the slide.

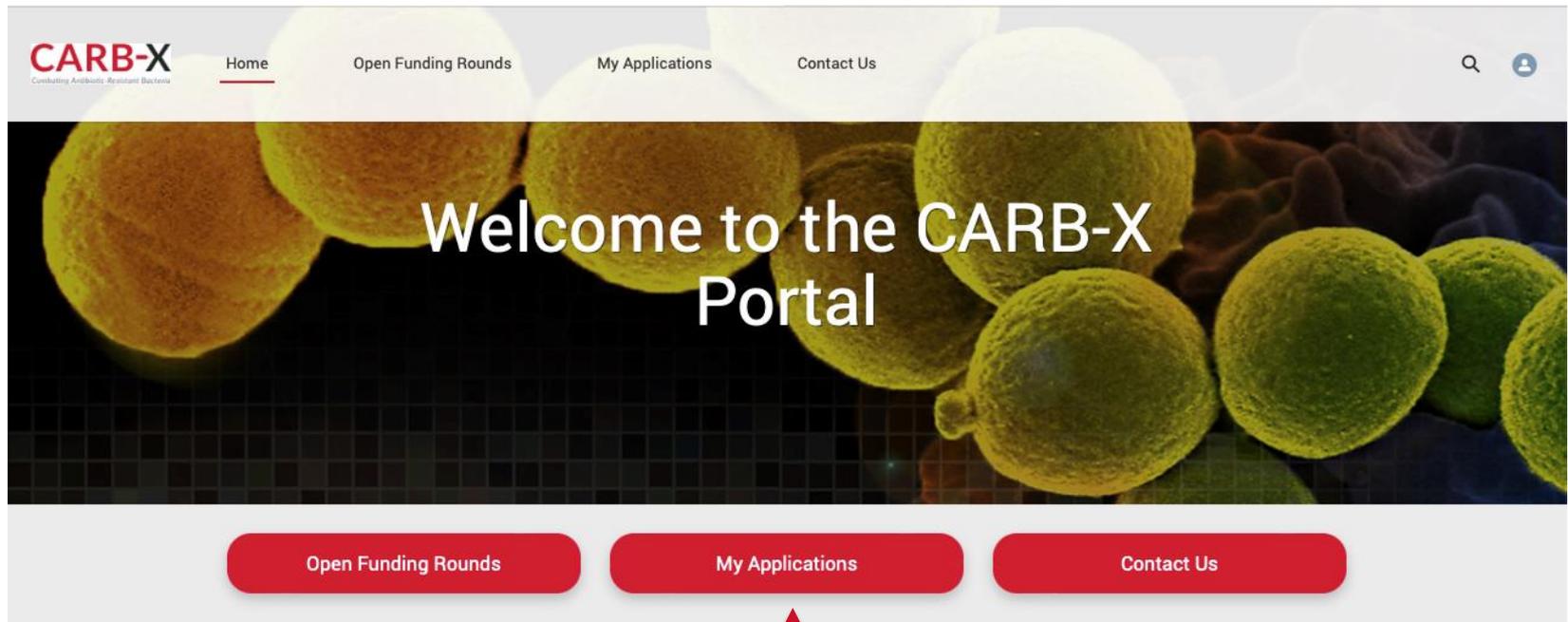
5. Progress Bar

Every page has a progress bar on the top that shows you where you are in the application process, as well as the remaining sections to complete.

The screenshot displays the 'Start Application' page. At the top, a progress bar indicates the current step: 'Organization Details' is highlighted in blue, while 'Portal Registration Account' is marked as complete with a green checkmark. The remaining steps are 'Project Details', 'Product Details', 'Project Costs', 'COI', and 'Complete'. Below the progress bar, the 'Portal Registration Account' section is visible, containing several input fields: 'Parent organization name (if applicable)', '* Year Established' (with '2020' entered), 'Organization Website', 'Organization Address' (with a 'Country' dropdown set to 'Canada'), 'Street', 'City', 'State/Province' (with 'Ontario' selected), and 'Zip/Postal Code'. At the bottom of the form, there are buttons for 'Save as Draft', 'Previous', and 'Next'. A red arrow points to the 'Organization Details' step in the progress bar.

6. Retrieving a Saved or Submitted Application

- To retrieve a saved draft application, select the My Applications button.
- Your draft application can be resumed from the point at which you left off.
- Final Submitted applications may also be viewed from this location.



7. Submitting your Application

- If you need to make revisions, select Previous to return to an earlier screen, or Save as Draft to finish the application at a later time.
- When you are ready to submit your application, Click Next. This will finalize your application and no further modifications will be possible.
- Once the Application is final, you will have an opportunity to identify any conflicts of interest with the CARB-X Advisory Board.

Are you ready to submit your application?

If you select "Next," no further modification will be possible. If you wish to review or revise your information, you can click "Save as Draft" or click "Previous" to review and revise.

After you select "Next," your EOI will be final. You will then have the opportunity to identify any Conflicts of Interest with CARB-X or its Advisory Board.

Save as Draft

Previous

Next